

Lr.No.D2/196/2012

Dt.27. 02 .2020

To

Sub: Request to send your lowest quotation for 1 No. of Assistant Security Officer, 12 Nos. of male security guard and 2 Nos. of female security guard - (each 12 hours duty) - reg.

We invite your lowest quotation for posting 1 No. of Assistant Security Officer, 12 nos. of male security guard and 2 nos. of female security guard - (each 12 hours duty) in our commercial buildings at 807, Anna Salai, Ch-2, 23, Rajaji Salai, Ch-1, and our educational institutions in Veperiy, Chennai-7 and at Ooveri, Kancheepuram.

Lowest offers are invited from reputed/registered agencies who could offer security guards in the age group of 30 to 45 years and in possession of the following statutory registration certificates alone are eligible for sending their offer.

- (a) Firm Registration No. obtained from the Registrar of Firms.
- (b) P.F No.
- (c) E.S.I No.
- (d) GST No.
- (e) PAN No.
- (f) Police License No. to engage in the business of private security agency,.
- (g) Registration Certificate from Labour Department,

- (h) I.T return for the last three years,
- (i) Client list, etc.,
- (j) Pamphlets/Literatures of your Firm.

have to be produced/enclosed along with the quotations.

The uniforms, the relevant kits and other raiment have to be provided by the security agency.

We request you to kindly quote two rates (a) for supply of Ex-serviceman guards and (b) for supply of civilian guards on or before 15.03.2020 in a sealed cover with all the above certificates, to the Secretary, P.T.Lee Chengalvaraya Naicker Trust, 2-3, E.V.K.Sampath Salai, Vepery, Chennai-7.

Secretary