



**P.T. Lee Chengalvaraya Naicker
Trust**

**2-3, E.V.K. Sampath Salai,
Vepery, Chennai – 600 007**

**Tender for
Purchase of Computers**

P.T. Lee Chengalvaraya Naicker Trust, Vepery, Chennai-07
Tender Notice
(Two Cover System)

Sealed Tenders are invited by the Secretary, P.T. Lee Chengalvaraya Naicker Trust, for supply, testing and operation of Computers from the authorized distributors/system integrator/channel partner/dealers for the Desktop computers and peripherals. The tender documents can be downloaded from www.ptleecntrust.com Or can be collected in person.

- The tenders have to be submitted as per Terms and conditions mentioned in Annexure – A.
- Format of Technical bid mentioned in Annexure – B.
- Format of Financial bid mentioned in Annexure – C and detailed specification, estimated quantity are mentioned in scope of work section.

The tender document containing Technical bid and financial bid, complete in all respects should be handed over or sent by speed post to reach on or before 20-07-2023 up to 03:00 pm, which will be opened in the presence of the tenderers or their representatives who may like to be present at that time as per the schedule mentioned in the tender document.

Failure to furnish any information required as mentioned in the tender documents or submission of a proposal not substantially responsive to the tender documents in every respect will be at the vendor's risk and may result in rejection of the proposal and forfeiture of the bid.

P.T. Lee Chengalvaraya Naicker Trust reserves the right to reject all or any of the bids / tenders without assigning any reason thereof. The bid which is conditional/incomplete/belated submission will not be entertained.

**Tender Document
(Two cover system)**

1. Name & Address of the Party :

2. Tender Document for : Purchase of Desktop Computers and Servers of various configurations

3. Last date & time for submission of Tender in sealed cover two bid system : 20-07-2023 till 03.00 pm

4. Opening of Technical bid : Will be informed

5. Opening of Financial bid : Will be informed

6. Place of submission of tender : P.T. Lee Chengalvaraya Naicker Trust,
2-3, E.V.K. Sampath Salai,
Vepery, Chennai – 600 007

7. Officer inviting tender : The Secretary,
P.T. Lee Chengalvaraya Naicker Trust,
2-3, E.V.K. Sampath Salai,
Vepery, Chennai – 600 007
044-25322675/26610325/26433090
ptleecntrust@gmail.com

8. EMD Amount of Rs.1,25,000/- in the form of DD in favour of The Secretary, P.T. Lee Chengalvaraya Naicker Trust has to be enclosed in the Technical bid.

Annexure – A (Terms and Conditions)

01.	Tender documents can be downloaded from website www.ptleecntrust.com or can be collected in person.
02.	Late submission will not be entertained.
03.	Last minute submission should be avoided. As such P.T. Lee CN Trust will not be responsible for any failures in submission of bids.
04.	The vendors are expected to examine all instructions, forms, terms and other information in the tender documents.
05.	Tender shall be submitted under two bids system viz. Technical bid and Financial bid separately in a sealed cover, as per the prescribed formats only. Failure to comply with these requirements may result in rejection of the bid.
06.	Incomplete or conditional bids will be summarily rejected
07.	If any vendor does not qualify in technical evaluation, the financial bid of the vendor will not be opened.
09.	The price should not be mentioned in the technical bid in any form or manner. In case the prices are mentioned in the technical bid, the offer will be liable for rejection.
10.	The technical bid and financial bid will be opened one by one.
11.	The financial bid will be opened in respect of only those vendors whose documents are found in order and whose items qualify technically. The price comparisons in deciding the lowest quotation for the complete value of all the items shall be made only over the rates quoted inclusive of all taxes and comprehensive on-site warranty support as requested. The lowest evaluated valid quotation will be selected.
12.	The successful vendor shall supply the prescribed hardware within 15 days from the issue of supply order.
13.	The payment will be released after complete supply of material, installation and based on duly certified installation reports.
14.	If the tenders opening day happens to be holiday, the same will be accepted and opened on the next working day.
15.	The make / brand of the quoted hardware must be mentioned.
16.	The warranty shall cover the following: <ul style="list-style-type: none"> • If any parts needs to be replaced, then the same shall be done within 48 hrs including data transfer and completion of complaints in totality. • In case of failure of operating system the same shall be reinstalled.

Scope of work

1. **Required Quantity:** At present **300 nos. of desktop computers** and **04 nos. of Servers** are required. Quantity may be increased / decreased as per requirements.
2. **Additional Requirement:** Vender should supply additional quantity as required by the P.T. Lee CN Trust in the near future. Rates should be valid for 3 months from the date of submission of tender.
3. **Supply of desktop computers:** The vendor has to deliver the desktop computers and ensure installation of the same along with related systems, at (a) P.T. Lee Chengalvaraya Naicker College of Engineering and Technology Ooverly Village, Kanchipuram Taulk, Kanchipuram District and at (b) Vallal P.T. Lee Chengalvaraya Naicker Arts & Science College, 5/1, General Collins Road, Choolai, Chennai – 600 112.
4. **Warranty of Desktop Computers:** The Vender has to ensure the warranty of all supplied desktop computers during the warranty period of three years.
5. **Replacement of parts:** The vendor has to assure rectification of the faulty desktop computers, providing replacement for the same as per requirements.
6. **Annual Maintenance Contract:** AMC Fee for five years after the warranty period shall be quoted separately.

Annexure – B (Technical Bid Format)

S. No.	Particulars	Remarks / Details
01.	Name of the agency	
02.	Details about the agency	
	Address	
	Phone no.	
	Email id	
	Website	
	Contact person	
	Mobile no	
03.	Status of applicant (Proprietorship/ partnership firm/Pvt. Ltd. Co.,/Public Ltd. Co.	
04.	Copy of registration certificate to be attached	
05.	Certificate copy of the turnover of agency /CA certificate/Applicant during last financial three years should be enclosed	
06.	PAN no. (should be enclosed)	
07.	GST No. (should be enclosed)	
08.	Enclose proof as to authorized distributor/system integrator/channel partner/Dealer etc.,	

The technical bid should contain the following documents which must be attached with the technical bid:

1. The person signing the tender shall be deemed that he has the authority to sign the tender on behalf of the said company, letter of authority to be attached.
2. Proof of income tax, GST registration number (as applicable): Self attested copies to be attached.
3. The product profile of the company along with last 3 years turnover not less than 100 lakhs. Audited balance sheet and profit and loss account or CA certificate for last three years should be submitted.
4. The vendor shall be Original Equipment Manufacturer (OEM) of desktop computers and peripherals or the authorised system integrator / channel partners / dealer of OEM. In case the vendor is offering desktop computers from more than one OEM, he shall be authorised system integrator / channel partner / dealer for the desktop computers and peripherals offered by him. Proof of the above shall be submitted in the form of authorization of dealership / SI / Partnership issued by the respective OEM.
5. The vendor should have office at Chennai, fully functional service / support centre.
6. The vendor should have successfully supplied hardware amounting to minimum of Rs.60 lakhs to at least one customer in Government department or public undertaking or private sector in Tamilnadu in the last 3 years. Purchase order and proof of satisfactory service from the customer shall be attached.
7. The company / firm should be in existence and should have been in operation for a period of at least 3 years. The company / firm have to produce certificate of incorporation / registration.
8. The bidder should not have any of their contracts terminated or blacklisted in the last 3 years by any state or central government / PSU / BFSI / Private sector (Self attested certificate to be submitted).

Declaration

1. I / We have read the instructions appended to the proforma and I / We understand that if any false information is detected at a later date, any contract made between ourselves and the P.T. Lee CN Trust on the basis of the information given by me / us can be treated as invalid by the Trust and I / We will be solely responsible for the consequences.
2. I / We agree that the decision of P.T. Lee CN Trust in selection of successful bidders will be final and binding to me / us.
3. All the information furnished by me / us above here is correct to the best of my / our knowledge and belief.
4. I / We agree that I / We have no objection, if enquiries are made about the work listed by me / us here in above and / or in the accompanying sheets.

Place:

Date:

Signature:

Name:

Designation:

Seal of the company:

To be printed on Company letter head

Annexure – C (Financial bid format)
Financial offer for supply of Desktop Computers

S. No.	Item	Specification	Approx. Qty	Rate (per item)
01.	Desktop Computer	Intel Core i5 (as per specification)	150	
02.	Desktop Computer	Intel Core i7 (as per specification)	135	
03.	Desktop Computer	Intel Core i9 (as per specification)	15	
04.	Server	Server (as per specification)	04	

S. No.	Item	Specification
01.	Desktop Computer	Intel Core i5 Processor: 12 th Gen Intel Core i5 CPU with 18Mb Cache and up to 4.40 GHz OS: DOS/Linux Memory: 8 GB RAM DDR4 3200 Memory Hard disk: 1 TB SATA Display: 19.5" LED Monitor USB Keyboard and USB Optical Mouse USB port 3.0, Serial Port Ethernet LAN, Free DOS
02.	Desktop Computer	Intel Core i7 Processor: 12 th Gen Intel Core i7-12700KF (25Mb Cache, up to 5.00 GHz) OS: DOS/Linux Graphics: Intel Iris Xe Graphics Memory: 16GB, 2x8GB, DDR4, 3200MHz Storage: 512GB SSD (Boot) + 1TB 7200 RPM Hard Drive (storage) SATA 3.5 inch Display: 21.5" Display Full HD (1920 x 1080) USB Keyboard and USB Optical Mouse USB Port 3.0, Serial Port Ethernet LAN, Free DOS, OS support
03.	Desktop Computer	Intel Core i9 Processor: Intel Core i9 – 12900 Memory: 16GB DDR4 HDD: 1TB SSD Keyboard: Wired Keyboard Mouse: Wired Mouse OS Support: Free DOS Monitor: 19.5"
04.	Server	2U Rack Server, up to 2x 4 th Gen Intel Xeon Scalable Processor, up to 60 Cores and 350W TDP, up to 20x 3.5" or 40x 2.5" drives, up to 36x NVMe drives supported with PCIe retimer adapters, Rear: 2x 2.5"; 7mm SATA/NVMe hot swap boot drives, support RAID, Internal 2x M.2 SATA/NVMe boot drives, support RAID, Direct NVMe, VROC/VMD and onboard SATA with SW RAID (0,1,5,10) supports up to 32x TruDDR5 3DS/RDIMMs, up to 12x PCIe 4.0/5.0 slots, 1x OCP 3.0 slot. 1x cabled internal, HBA/RAID adapter that doesn't occupy a

		standard PCIe slot upto 8x single-width GPUs or 3x double-width GPUs LOM adapter installed in the OCP 3.0 slot, optional for front access networking PCIe adapters
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Financial terms and conditions:

1. The vendor must provide the commercial bid/proposal strictly in hard copies.
2. The rates should be quoted in figures as well as in words, in the form attached in Annexure – C and duly signed and stamped by the authorized person.
3. Rates mentioned above are inclusive of all taxes, F.O.R. destination and installation charges and all other charges. No charges of whatsoever nature would be paid additional to the cost mentioned above.
4. P.T. Lee CN Trust reserves the right to alter the quantity of the computers.

Authorized Signatory